

Safle

The new strategic organisation in Wales for the development of Public Art has vacancies for the following positions.

Project Manager – Mid/North Wales

Full-time

We require an experienced project manager to join our busy Mid and North Wales project team. You would have at least three years experience in Public Art or a related field and be able to work from a home base.

£19,001 - £24,500

Office Administrator – Cardiff

Full-time

We require an experienced and enthusiastic administrator with strong organisational skills and at least 1-2 years experience to join the team at our busy Cardiff office.

£15,001 - £19,000

The ability to speak Welsh would be desirable but is not essential for these posts. To apply please request an application pack from the address below, stating which post you are interested in.

Safle

4 Sovereign Quay

Havannah Street

Cardiff

CF10 5SF

Email: info@safle.com

Tel: 0845 2413684

Freelance Project Managers

We are also keen to hear from experienced Project Managers throughout Wales, interested to work for Safle from time to time as a freelance associate. Please express your interest by sending your CV and covering letter to the address above.

Deadline for applications is Saturday 12 January 2008. Interviews are expected to be held on or near 18 January 2008.

Safle is supported by Arts Council Wales and Cardiff County Council.

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Mae angen llenwi'r swyddi gwag canlynol ar y corff strategol newydd yng Nghymru ar gyfer datblygu Celfyddyd Gyhoeddus.

Rheolwr Prosiectau – y Canolbarth/Gogledd

Amser Llawn

Mae angen rheolwr prosiectau profiadol i ymuno â'n tîm prosiectau yn y Canolbarth a'r Gogledd. Bydd gennych o leiaf dair blynedd o brofiad ym myd Celf Gyhoeddus neu faes perthnasol, a byddwch yn gallu gweithio gartref.

£19,001 - £24,500

Gweinyddwr Swyddfa – Caerdydd

Amser Llawn

Mae angen gweinyddwr profiadol a brwdfrydig sy'n meddu ar sgiliau trefnu cryf ac o leiaf flwyddyn neu ddwy o brofiad i ymuno â'r tîm yn ein swyddfa brysur yng Nghaerdydd.
£15,001 - £19,000

Byddai gallu siarad Cymraeg yn ddymunol ond nid yw'n hanfodol ar gyfer y swyddi hyn. I wneud cais gofynnwch am becyn cais o'r cyfeiriad isod, gan nodi pa swydd y mae gennych ddiddordeb ynddi.

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4 Sovereign Quay

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Caerdydd

CF10 5SF

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Ffôn: 0845 2413684

Rheolwyr Prosiectau ar eu Liwt eu Hunain

Rydym yn awyddus hefyd i glywed oddi wrth Reolwyr Prosiectau profiadol ar hyd a lled Cymru, a fyddai â diddordeb mewn gweithio i Safle o bryd i'w gilydd ar sail lawrydd. Gallwch fynegi diddordeb drwy anfon eich CV a llythyr atom i'r cyfeiriad uchod.

Y dyddiad cau ar gyfer ceisiadau yw dydd Sadwrn 12 Ionawr 2008. Mae'n debyg y cynhelir cyfweiliadau ar neu oddeutu 18 Ionawr 2008.

Cefnogir Safle gan Gyngor Celfyddydau Cymru a Chyngor Sir Caerdydd.